

CITY COUNCIL
TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
2005 SEP 23 A 9:22

Elena K. Guajardo

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")
Policy institute on Public Finance and Economic Development

Estimated date of departure from San Antonio: Friday, September 9, 2005
Estimated date of return to San Antonio: Sunday, September 11, 2005

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: NALEO Education Fund

VALUE: \$684.36

EXCEPTIONS:

<input checked="" type="checkbox"/>	Official Business only
<input type="checkbox"/>	Dual purpose-Goodwill
<input type="checkbox"/>	Dual purpose-Education
<input type="checkbox"/>	Dual purpose-City Business

Financial Data:

Estimated cost of travel: \$141.00
Travel Advance requested: 0
Fund, Account & Index Code to be charged: 010701 5207010

Elena Guajardo
Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the 09th day of Sept., 2005.

Phil Jordan
MAYOR

ATTEST Lucia M. Vaca
:
CITY CLERK

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